

(Name and Mailing Address)

Re: **Memorandum of Understanding** concerning Matching Funds for Fiscal Year 2019

To Whom It May Concern:

In order to support My Father's House Community Services during the 2019 Fiscal Year (operating dates 4/1/2020 through 3/31/2021), I commit to contributing the following:

(Please check appropriate boxes and fill in appropriate blanks.)

Funding (Financial contribution)

Monthly Donation of \$ _____ x 12 months (April 2020 - March 2021) = \$ _____

One-time Donation of \$ _____ to be given on or about _____ (date) to be used during the grant year April 1, 2020 to March 31, 2021.

In particular, I wish to fund *(please choose one)*:

Operations, Supportive Services **or** Either/wherever most needed.

Gifts In Kind (Volunteer service, professional services, donated items/goods)

General volunteer service: _____ (# of hours) x \$10/hour (rate) = Value: \$ _____

I will contribute these hours between April 1, 2020 to March 31, 2021.

Professional service: _____ (# of hours) of _____ (type of professional service) x \$ _____/hr (my normal/standard rate) = Value: \$ _____

I will contribute these hours between April 1, 2020 to March 31, 2021.

Donated items/goods (i.e. food, paper goods, office supplies, etc.):

(Description of goods to be donated between April 1, 2020 to March 31, 2021.)

Value of donated items/goods: \$ _____

Sincerely,

Signature

Date